

Privacy Notice

1. Scope

All data subjects whose personal data is collected, in line with the requirements of the UK GDPR (based on EU 2016/679).

2. Responsibilities

- 2.1 The Board of Trustees is responsible for ensuring that this notice is made available to data subjects prior to Cancer52 collecting/processing their personal data.
- 2.2 All Staff, Contractors and Volunteers of Cancer52 who interact with data subjects are responsible for ensuring that this notice is drawn to the data subject's attention and their consent to the processing of their data is secured.

3. Privacy notice

3.1 Who are we?

Cancer52 represents over 100 predominantly small patient support group cancer charities united by their vision of seeing a better future for everyone affected by the rare and less common cancers, which account for more than half of all cancer deaths in the UK.

Its aim is to promote improved diagnosis, treatment and support for those affected by rare and less common cancers. Cancer52 works on matters that impact on the rare and less common cancer community – defined as all cancers outside the 'big four' of breast, prostate, lung and bowel.

The Chair of the Board of Trustees can be contacted directly [here](#):

The personal data we would like to collect from you and process is:

Personal data type:	Source (where Cancer52 obtained the personal data from if it has not been collected directly from you, the data subject. Note if the personal data has been accessed from publicly accessible sources):

Member's name, email address, organisation name and address, job title	Supplied by you as part of your membership of Cancer52 and so that we can fulfil the requirements and benefits of our agreed membership services to you, namely invitations to events and e-newsletters and updates
Event speaker's or stakeholder organization representatives name, email address, organization name and address, job title	Supplied by you as part of engaging in a relationship around a forthcoming event or piece of partnership work.
Trustees'/Directors' names, addresses and dates of birth	Supplied by you as part of ensuring compliance with Companies House and Charity Commission regulation.

The personal data we collect will be used for the following purposes:

- To share information with you and raise awareness about rare and less common cancers and the related activities of Cancer52, all as part of your membership of Cancer52.
- To invite you to Cancer52 events and initiatives as part of your membership of Cancer52

Our legal basis for processing for the personal data:

- Your membership of Cancer52 which constitutes an agreement to provide related membership services and information.

3.2 Consent

By consenting to this privacy notice you are giving us permission to process your personal data specifically for the purposes identified.

Consent is required for Cancer52 to process both types of personal data, but it must be explicitly given. Where we are asking you for sensitive personal data, we will always tell you why and how the information will be used.

You may withdraw consent at any time by contacting us at info@cancer52.org.uk.

3.3 Disclosure

Cancer52 will not pass on your personal data to third parties.

3.4 Retention period

Cancer52 will process and store your personal data for the duration of your membership of Cancer52.

3.5 Your rights as a data subject

At any point while we are in possession of or processing your personal data, you, the data subject, have the following rights:

- Right of access – you have the right to request a copy of the information that we hold about you.
- Right of rectification – you have a right to correct data that we hold about you that is inaccurate or incomplete.
- Right to be forgotten – in certain circumstances you can ask for the data we hold about you to be erased from our records.
- Right to restriction of processing – where certain conditions apply to have a right to restrict the processing.
- Right of portability – you have the right to have the data we hold about you transferred to another organisation.
- Right to object – you have the right to object to certain types of processing such as direct marketing.
- Right to object to automated processing, including profiling – you also have the right to be subject to the legal effects of automated processing or profiling.
- Right to judicial review: in the event that Cancer52 refuses your request under rights of access, we will provide you with a reason as to why. You have the right to complain as outlined in clause 3.6 below.

All of the above requests will be forwarded on should there be a third party involved (as stated in 3.4 above) in the processing of your personal data.

3.6 Complaints

In the event that you wish to make a complaint about how your personal data is being processed by Cancer52 (or third parties as described in 3.4 above), or how your complaint has been handled, you have the right to lodge a complaint directly with the supervisory authority and Cancer52’s data protection representatives.

The details for each of these contacts are:

	Supervisory authority contact details	Data Protection Representative contact details
Contact Name:	Information Commissioner’s Office	Jonathan Pearce Chair, Board of Trustees

Address line 1:	Churchill House	c/o Teenage Cancer Trust
Address line 2:	17 Churchill Way	93 Newman Street
Address line 3:	Cardiff	London
Address line 4:	CF10 2HH	W1T 3EZ
Email:	casework@ico.org.uk	jonathan.pearce@cancer52.org.uk
Telephone:	029 2067 8400	

3.7 Data Protection Policy

Read more about how and why we use your data [here](#).

4. Online privacy statement

Personal data

Under the UK 2018 DPA General Data Protection Regulation (GDPR) personal data is defined as:

“any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person”.

How we use your information

This privacy notice tells you how we, Cancer52, will collect and use your personal data for the purposes of providing you with information and services as part of your membership of Cancer52.

Why does Cancer52 need to collect and store personal data?

In order for us to provide you with information and services in relation to your Cancer52 membership we need to collect personal data for correspondence purposes and to give you information on our events and activities which you will be interested in as part of your membership. In any event, we are committed to ensuring that the information we collect and use is appropriate for this purpose, and does not constitute an invasion of your privacy.

Will Cancer52 share my personal data with anyone else?

We may pass your personal data on to third-party service providers contracted to Cancer52 in the course of dealing with you. Any third parties that we may share your data with are obliged

to keep your details securely, and to use them only to fulfil the service they provide you on our behalf in relation to sending out group emails. When they no longer need your data to fulfil this service, they will dispose of the details in line with Cancer52's procedures. Outside of these email fulfilment services, we will only pass on your data to a third party, where we are legally required to do otherwise or where we have obtained your consent.

How will Cancer52 use the personal data it collects about me?

Cancer52 will process (collect, store and use) the information you provide in a manner compatible with the EU's General Data Protection Regulation (GDPR). We will endeavour to keep your information accurate and up to date, and not keep it for longer than is necessary. Cancer52 is required to retain information in accordance with the law, such as information needed for income tax and audit purposes. How long certain kinds of personal data should be kept may also be governed by specific business-sector requirements and agreed practices. Personal data may be held in addition to these periods depending on individual business needs.

Under what circumstances will Cancer52 contact me?

Our aim is not to be intrusive, and we undertake not to ask irrelevant or unnecessary questions. Moreover, the information you provide will be subject to rigorous measures and procedures to minimise the risk of unauthorised access or disclosure.

Can I find out the personal data that the organisation holds about me?

Cancer52 at your request, can confirm what information we hold about you and how it is processed. If Cancer52 does hold personal data about you, you can request the following information:

- Identity and the contact details of the person or organisation that has determined how and why to process your data. In some cases, this will be a representative in the EU.
- Contact details of the data protection officer, where applicable.
- The purpose of the processing as well as the legal basis for processing.
- If the processing is based on the legitimate interests of Cancer52 or a third party, information about those interests.
- The categories of personal data collected, stored and processed.
- Recipient(s) or categories of recipients that the data is/will be disclosed to.
- If we intend to transfer the personal data to a third country or international organisation, information about how we ensure this is done securely. The EU has approved sending personal data to some countries because they meet a minimum standard of data protection. In other cases, we will ensure there are specific measures in place to secure your information.
- How long the data will be stored.
- Details of your rights to correct, erase, restrict or object to such processing.

- Information about your right to withdraw consent at any time.
- How to lodge a complaint with the supervisory authority.
- Whether the provision of personal data is a statutory or contractual requirement, or a requirement necessary to enter into a contract, as well as whether you are obliged to provide the personal data and the possible consequences of failing to provide such data.
- The source of personal data if it wasn't collected directly from you.
- Any details and information of automated decision making, such as profiling, and any meaningful information about the logic involved, as well as the significance and expected consequences of such processing.

What forms of ID will I need to provide in order to access this?

Cancer52 accepts the following forms of ID when information on your personal data is requested

- Passport.
- Driving licence.
- Birth certificate.
- Utility bill (from last 3 months).

Contact details of the data protection representative:

Contact Name:	Jonathan Pearce Chair, Board of Trustees
Address line 1:	c/o Teenage Cancer Trust
Address line 2:	93 Newman Street
Address line 3:	London
Address line 4:	W1T 3EZ
Email:	jonathan.pearce@cancer52.org.uk

5. Document Owner and Approval

The Board of Trustees is the owner of this document and is responsible for ensuring that this record is reviewed in line with the review requirements of the GDPR.

